

# Pricing Structure

## CONFERENCE CHARGES

Hourly rates only applies for the first 2 hours –after 2hours there is a half a day charge

Conference Suite	Full Day	Half Day	Per Hour
Bramall Suite	£100.00	£50.00	£15.00
Keepmoat Suite	£100.00	£50.00	£15.00
Xerox Suite	£100.00	£50.00	£15.00
Combination Of 2 rooms	£140.00	£70.00	£20.00
Combination 1—2—3	£200.00	£110.00	£25.00

Royds have a Kenco machine in every Conference Room the charge is 80p per drink.

Royds also provide catering on request. If you wish to provide your own catering there is a 50p charge per head.

Royds also offer the following equipment to hire.

Equipment Hire	Full Day Charge
OHP & Screen	£35.00
LCD Project & Screen	£50.00
PA System	£20.00
Flip Chart / Pens	£12.00

We can also provide extra stationery items, such as notepads, name badges, pens, paper etc. If you have the need for any other items which have not been included in this pack, please do not hesitate to contact reception at least 24hrs before your booking.

Please note the following cancellation charges

28-22 days notice	10% charge
21-14 days charge	20% charge
14- 5 days	50% charge
Same day notice	90% charge